

## LISBON POLYTECHNIC INSTITUTE

### Public Notice

Under the terms and conditions of Articles 3, 9-A, 15, 15-A and 29-B, of the Career Statutes for Teaching Staff in Higher Polytechnic Education (ECPDESP), sanctioned by Decree-Law No. 185/81 of 1 July, in its republication as it appeared in Decree-Law No. 207/2009, of 31 August, and by Law No. 7/2010, of 13 May, together with Order No. 1979/2010, published in *Diário da República*, Series II, No. 19, of 28 January, amended by Amendment Declaration No. 244/2010, published in *Diário da República*, Series II, No. 26, of 8 February, which sanctioned the Regulations for Applications for the Recruitment of Teaching Staff for the Lisbon Polytechnic Institute (Instituto Politécnico de Lisboa - IPL), it is hereby made public, by order of the IPL President dated 24 October 2024, given the use of the powers in Article 92(1)(d) of Law No. 62/2007 of 10 September, and Article 26(1)(d) of Normative Order No. 20/2009, of 13 May, published in *Diário da República* Series II, 98 of 21 May that, for a period of 30 working days from the publication of this public notice in *Diário da República*, applications are now invited for the purpose of filling a teaching position scheduled for 2025 at the Escola Superior de Educação (School of Education) of the Lisbon Polytechnic Institute.

1 — Type of selection process — Document Based.

2 — Category — Principal Coordinating Professor.

3 — Subject Area — Training for Teachers and Educational Psychology of the Department of Training and Research in Education and Development

4 — Time period — The selection process ends once the vacancy contained in the public notice is filled, as provided for in Article 38 of Order no. 1979/2010, of 28 January.

5 — Functional content — That described in Article 3 (5) in conjunction with Article 9 (1) of the ECPDESP.

6 — Applicable legal relationship mode — Civil service employment contract for an indefinite period under the terms of Article 9-A(5) of the ECPDESP.

7 — Admission Requirements — Applicants shall meet the conditions set out in Article 9-A(3) of the ECPDESP, be holders of a doctoral degree for more than five years, and also hold the title of aggregate or legally equivalent title.

8 — Applications — Formal applications must be addressed to the President of the Lisbon Polytechnic Institute, and sent to the following email address: [concursopcoordenador@eselx.ipl.pt](mailto:concursopcoordenador@eselx.ipl.pt)

If the application documents are sent via a link, candidates must ensure that it remains active for at least 90 working days.

9 — Application requirements — Submission of the following information is mandatory: full name; parents' names; date and place of birth; number and date of identification document and issuing authority; home address and telephone number; marital status; academic qualifications and final grade; professional category and position currently held; identification of the position the candidate is applying for and of the issue of the *Diário da República* in which the public notice was

published; as well as any other information deemed relevant in order to assess the suitability of the applicant.

10 — Documents to be submitted together with the application:

- a) Identity card or citizen card (with no exclusion for failing to present an identification document, upon presentation of an alternative document, proving the requirements necessary to perform public duties);
- b) Criminal record certificate;
- c) Medical certificate confirming the applicant's physical condition and psychological profile to perform public service, issued by a practising doctor;
- d) Compulsory vaccination record, duly updated;
- e) Documents proving that the applicant meets the legal provisions stipulated in paragraph 7 of this public notice;
- f) Detailed curriculum vitae, dated and signed by the applicant;
- g) Supporting documentation referred to in the curriculum vitae;
- h) Complete list of all documentation submitted.

10.1 — Whenever appropriate, the jury may request further documentation relating to the curriculum vitae submitted.

11 — Exemption from the submission of documents — Exemption from the submission of the documents mentioned in b), c) and d) of the previous paragraph may be granted to applicants who declare in their application, under separate headings and on their word of honour, their exact situation with respect to the content of each of these items.

12 — Curriculum vitae content — Information to be provided in the curriculum vitae:

- a) Academic qualifications (degrees, grades, dates and institutions where they were obtained);
- b) Other official undergraduate and postgraduate courses, including the respective grades, dates and awarding institutions;
- c) Training and professional experience;
- d) Participation in research and innovation projects, seminars and other meetings of a similar nature (the information provided will be used to assess the applicant's levels of intervention and responsibility, as well as the end results of such initiatives);
- e) Technical, didactic and research work in the subject area in question (the information provided should make it possible to assess the applicant's skills, through an analysis of the quality of the work done);
- f) Works published in the area in question (the information provided should make it possible to assess

the applicant's skills, through an analysis of the quality of the work done);

g) Other relevant experience for the present application;

h) The curriculum vitae must be organised according to the criteria and order established in the following paragraph.

13 — Selection criteria and classification of candidates: In compliance with the terms of Article 15-A of ECPDESP and Order no. 1979/2010, of 12 January, published in Diário da República, Series II, No. 19, of 28 January, the Jury approved, at a preliminary meeting on 11 December 2024, the following criteria, indicators and considerations, with a view to assessing and classifying candidates, and the curriculum vitae should be organised according to the same criteria:

<b>Criteria for evaluating and ranking candidates for the selection process for the recruitment of a Principle Coordinating Professor for the subject area of Training for Teachers and Educational Psychology</b>	<b>%</b>
<b>A. Technical, Scientific and/or Professional Performance in the field (40%) — TSPP</b>	<b>40%</b>
A1. Publications of a scientific and/or technical nature in the subject area in question	
Assessment by the jury, on a scale of 0 to 10, of the quality and impact of the candidate's set of publications.	15%
A2. Papers of a scientific and/or technical nature in the subject area in question	
Assessment by the jury on a scale of 0 to 10, of the quality and impact of papers given by the candidate at conferences/seminars/congresses	5%
A3. Coordination and participation in scientific, cultural creation or technological development projects and leadership of research activities	
Evaluation by the jury on a scale of 0 to 10, taking into account the quality and quantity of scientific projects funded on a competitive basis. Project coordination and the organising of research teams are also valued	10%
A4. Scientific-pedagogical project — scientific aspect	
Assessment by the jury, on a scale of 0 to 10, of the scientific aspect of the scientific-pedagogical project submitted by the candidate	10%
<b>Subtotal A — TSPP</b>	<b>40%</b>
<b>B. Teaching Assessment in the field (40%) — TA</b>	<b>40%</b>
B1. Teaching experience in the subject area in question	
Assessment, by the jury, on a scale of 0 to 10, of full-time teaching experience in higher education, or the equivalent if part-time (taking into account, for example, training cycles and range of curricular units taught)	10%
B2. Pedagogical innovation and production of material to support academic activities in the subject area in question	
Assessment by the jury on a scale of 0 to 10, taking into account the relevance of the activity and the pedagogical materials produced	10%
B3. Supervision of dissertations and reports leading to the award of a degree/academic title	
Assessment by the jury, on a scale of 0 to 10, of supervision of Master's dissertations and (completed) reports / and supervision of (completed) doctoral dissertations	10%

B4. Scientific-pedagogical project — pedagogical aspect	
Assessment by the jury, on a scale of 0 to 10, of the pedagogical aspect of the scientific-pedagogical project submitted by the candidate	10%
<b>Subtotal B — TA</b>	<b>40%</b>
<b>C. Other activities relevant to the higher education institution (20%) - OA</b>	<b>20%</b>
C1. Performance of management or coordination activities of scientific-pedagogical bodies or structures (for example, chair or deputy chair of management bodies, coordination of curricular units, coordination of Scientific Domain, coordination of courses, Head of Department, participation in institutional committees and working groups)	
Assessment by the jury, on a scale of 0 to 10, of performance in management and coordination of scientific-pedagogical bodies or structures	15%
C2. Participation in projects or initiatives of a practical nature within the socio-professional environment of which the candidate is a part	
Assessment by the jury, on a scale of 0 to 10, of the significance of participation in outreach projects or initiatives of social interest	5%
<b>Subtotal C — OA</b>	<b>20%</b>
Note: The application for the position must be accompanied by a document containing the candidate's scientific-pedagogical project, to be evaluated in points A4 and B4. This document should constitute a proposal of the activities to be undertaken by the teacher, as the principle coordinating professor, taking into account the powers attributed to him/her by law. The length of the project should be limited to a word count of no more than 3,000 words (including bibliographical references). Project evaluation criteria: (i) clarity and quality of exposition; (ii) demonstrated knowledge of the best pedagogical practices in the area in question; (iii) demonstrated knowledge of scientific research in the area; (iv) relevance of the activities that the candidate proposes to develop.	
<b>Final Classification (TSPP 40%) + (TA 40%) + (OA 20%)</b>	<b>100%</b>

14 — Jury — By order of the President of the Lisbon Polytechnic Institute, dated 24 October 2024, published by Order No. 12980/2024 in the Diário de República, Series II, No. 212, of 31 October 2024, the Jury shall be composed as follows:

President: Dr Otília da Encarnação da Costa e Sousa, Principal Coordinating Professor at the School of Education of the Lisbon Polytechnic Institute, by delegation of powers from the President of the Lisbon Polytechnic Institute.

Permanent Members:

Dr Maria de São Luís de Vasconcelos Fonseca e Castro Schoner, Full Professor at the Faculty of Psychology and Educational Sciences of the University of Porto;

Dr Marina Gomes Serra de Lemos, Invited Full Professor at the Faculty of Psychology and Educational Sciences of the University of Porto;

Dr Esperança do Rosário Jales Ribeiro, Principal Coordinating Professor of the School of Education of the Polytechnic Institute of Viseu;

Dr Feliciano Henriques Veiga, Retired Full Professor at the Institute of Education of the University of Lisbon.

Alternate Members:

Dr Jorge Domingos Carapinha Veríssimo, Principal Coordinating Professor at the School of Communication and Media Studies of the Lisbon Polytechnic Institute;

Dr Isabel Maria do Nascimento Simões Ferreira, Principal Coordinating Professor at the School of Communication and Media Studies of the Lisbon Polytechnic Institute.

15 — Admission, assessment and classification of candidates — Once the application period expires, the jury meets to consider the admission and proceed with the assessment and classification of candidates in accordance with the criteria set out in paragraph 13 of this Public Notice.

15.1 — The selection procedure may be terminated by reasoned act of the President of IPL respecting the general principles of administrative activities as well as the legal and regulatory limits on recruitment.

16 — Absolute merit is gauged on the basis of the candidate's curriculum vitae, relevant in the area in question, under the terms laid down in point 13 of this Public Notice. Candidates who do not successfully achieve a classification of 50% or higher in the jury's assessment will be excluded.

17 — Preliminary hearing — In the event of exclusion of any of the candidates for not complying with the legal requirements, or due to a lack of absolute merit, at the end of the assessment carried out, a preliminary hearing will be held under the terms of the provisions of Article 121 et seq. of the Code of Administrative Procedure (CPA), published by Law no. 4/2015, of 7 January.

18 — Public hearings — Under the terms laid down in Article 23(4)(b) of EPCDESP, the jury may conduct public hearings on an equal footing for all candidates.

19 — Consultation of the process — The application process may be consulted by candidates who wish to do so at the premises of the Lisbon School of Education, located at Campus de Benfica, 1549-003, Lisbon, every working day, from 9:30 am to 12:30 pm and from 2:00 pm to 4:00 pm, by prior appointment via the email address [concursopcoordenador@eselx.ipl.pt](mailto:concursopcoordenador@eselx.ipl.pt)

20 — Recruitment conditions — The shortlisted candidate will be contracted under the terms and conditions which fulfil the provisions laid down in Article 33 of Law no. 45/2024 of 31 December (State Budget Law for 2025).

21 — Pursuant to Article 9(h) of the Constitution, the IPL actively promotes, as an employer, a policy of equal opportunities for men and women as regards access to employment and professional career advancement, scrupulously guarding against any and all forms of discrimination. The terms 'candidate(s)', 'teacher(s)' and other similar terms are not used in this notice to refer to the gender of people.

Lisbon, 14 January, 2025. President of IPL - Dr Elmano da Fonseca Margato.