

LISBON POLYTECHNIC INSTITUTE

PROCLAMATION

Under the terms and conditions of Articles 3, 5, 10-B, 15, 15-A, 17 and 29-B of the Career Statutes for Teaching Staff in Higher Polytechnic Education (ECPDESP), sanctioned by Decree-Law No. 185/81, of 1 July, in its republication as it appeared in Decree-Law No. 207/2009, of 31 August, and by Law No. 7/2010, of 13 May, together with Dispatch No. 1979/2010, published in *Diário da República*, Series II, No. 19, of 28 January, amended by Amendment Declaration No. 244/2010, published in *Diário da República*, Series II, No. 26, of 8 February, which sanctioned the Regulations for Applications for the Recruitment of Teaching Staff for the Lisbon Polytechnic Institute (IPL), it is hereby made public, by dispatch of the President of the Lisbon Polytechnic Institute, of 18 March 2022, in Article 92(1)(d) of Law No. 62/2007 of 10 September, and Article 26(1)(d) of the Normative Dispatch No. 20/2009 of 13 May, published in *Diário da República* Series II No. 98 of 21 May, that, for a period of 30 working days from the publication of the present proclamation in *Diário da República*, applications are now invited for the purpose of filling one teaching vacancy scheduled for 2022 at the Higher School of Education of the Lisbon Polytechnic Institute.

- 1.** Type of Selection Process — Document Based.
- 2.** Category - Adjunct Professor.
- 3.** Subject Area — Didactics of Mathematics.
- 4.** Time period - The selection process ends once the vacancy contained in the public notice is filled, as provided for in Article 38 of Order no. 1979/2010, of 28 January.
- 5.** Functional Content — As described in Article 3(4) of ECPDESP.
- 6.** Applicable legal relation mode - Public service employment contract for an indefinite period with a trial period of five years, in accordance with article 10-B of ECPDESP.
- 7.** Admission requirements — Applications for the above-mentioned post should meet the conditions laid down in Article 17 of ECPDESP and hold a PhD or Specialisation in the subject area in question, or comparable subject area.

- 8.** Applications — formal applications should be submitted upon request, addressed to the President of the IPL, and sent to the following email address: concursoadjunto.dm@eselx.ipl.pt
- 9.** Application requirements — Submission of the following information is mandatory: full name; parents' names; date and place of birth; number and date of identification document and issuing authority; home address and telephone number; marital status; academic qualifications and final grade; professional category and position currently held; identification of the position the candidate is applying for and of the *Diário da República* in which the present proclamation was published; as well as any other information deemed relevant in order to assess the suitability of the interested parties.
- 10.** Documents to be submitted together with the application:
 - a) Identification document;
 - b) Criminal record certificate;
 - c) Medical certificate confirming the candidate's physical condition and psychological profile to perform public service, issued by a practising doctor;
 - d) Compulsory vaccination record, duly updated;
 - e) Documents proving that the candidate meets the legal provisions stipulated in paragraph 7 of the present proclamation;
 - f) Detailed *curriculum vitae*, dated and signed, in PDF format;
 - g) Supporting documentation referred to in *curriculum vitae*, in PDF format;
 - h) Complete list of all submitted documentation.
- 10.1. Whenever appropriate, the jury reserves the right to request further documentation related to the submitted *curriculum vitae*.
- 11.** Exemption from the submission of documents – Exemption from the submission of the documents mentioned in b), c) and d) of the previous paragraph may be granted to applicants who declare in their application, under separate headings and on their word of honour, their exact situation with respect to the content of each of these items.
- 12.** Information to be provided in the *curriculum vitae*:
 - a) Academic qualifications (degrees, grades, dates and institutions where they were obtained);
 - b) Other official graduate and post-graduate courses, with an indication of the grades, dates and institutions where they were obtained;

- c) Training and professional experience;
- d) Participation in innovative projects, meetings, seminars and other meetings of a similar nature (the information provided will be used to assess the candidate's levels of involvement and responsibility, as well as the end results of such initiatives);
- e) Technical or didactic work carried out;
- f) Published research works;
- g) Other relevant experience for the present application;
- h) The curriculum vitae must be organised according to the criteria and order established in the following paragraph.

12.1. Up to 5 of the most representative technical or didactic works must be selected and sent, as well as up to 5 of the most representative published pieces of research (the information provided must allow the quality of the produced works to be evaluated).

13. Selection criteria and classification of candidates – In compliance with the terms of Article 15-A and 23 of ECPDESP and Article 26 of Dispatch 1979/2010, published in *Diário da República*, Series II, No. 19 of 28 January, amended by Amendment Declaration No 244/2010, published in the *Diário da República*, Series II, No. 26 of 8 February, the Jury, at a preliminary meeting held on 24 May 2022, approved the following parameters, criteria and considerations, in view of the evaluation, selection and shortlisting of candidates, and their *curriculum vitae* must be organised in accordance with them:

a. Capacidade Pedagógica	40%
a1. Experiência de docência no Ensino Superior no âmbito da formação inicial, contínua e pós-graduada de professores e educadores de infância em matérias relacionadas com a especialidade para a qual é aberto o concurso.	15%
a2. Coordenação de unidades curriculares (incluindo a elaboração de fichas de UC), diversidade das unidades curriculares lecionadas, supervisão pedagógica e desempenho de outras atividades pedagógicas que o júri considerar relevantes na área para que é aberto o concurso.	15%
a3. Qualidade das estratégias de ensino e de avaliação e do material pedagógico publicado ou apresentado na área em que é aberto o concurso.	10%
b. Desempenho Técnico-científico e Profissional	40%
b1. Coordenação e participação em projetos de investigação e inovação científica nacionais e internacionais.	10%
b2. Produção científica relevante (livros, capítulos de livros e artigos, comunicações científicas e técnicas).	14%
b3. Orientação de teses, dissertações e relatórios de estágio.	7%
b4. Participação em júris conducentes à obtenção de grau académico.	3%
b5. Atividades de extensão científica (membro do corpo editorial, revisão/arbitragem científica, membro de comissões científicas e organizadoras de eventos científicos, membro de organizações científicas).	6%
c. Outras Atividades:	20%
c1. Coordenação e participação em órgãos e atividades de gestão e em estruturas científico-pedagógicas.	8%
c2. Organização de eventos pedagógicos e culturais e participação em projetos socioculturais e pedagógicos relevantes para a missão da instituição.	6%
c3. Coordenação e participação em grupos/comissões de trabalho e/ou de missão; ações de divulgação da instituição; mobilidades internacionais.	6%
	100%

14. Jury – By dispatch of the President of the Lisbon Polytechnic Institute, dated 18 March 2022, published by Proclamation No. 3695/2022 published in the *Diário de República*, Series II, No. 62 of 29 March 2022, the Jury shall be composed as follows:

President:

Dr. Margarida Maria Amaro Teixeira Rodrigues, President of the Technical/Scientific Council of the Higher School of Education of the Lisbon Polytechnic Institute, by delegation of powers by the President of the Lisbon Polytechnic Institute.

Permanent Members:

Dr. João Pedro Mendes da Ponte, Full Professor at the Institute of Education of the University of Lisbon;

Dr. Manuel Celestino Vara Pires, Coordinating Professor at the Higher School of Education of the Polytechnic Institute of Bragança;

Dr. Maria de Fátima Pista Calado Mendes, Coordinating Professor at the Higher School of Education of the Polytechnic Institute of Setúbal;

Dr. Susana Paula Graça Carreira, Associate Professor at the Faculty of Science and Technology of the University of Algarve.

Alternate Members:

Dr. Maria Isabel Piteira do Vale, Coordinating Professor at the Higher School of Education of the Polytechnic Institute of Viana do Castelo;

Dr. Marina Vitória Valdez Faria Rodrigues, Coordinating Professor at the Higher School of Education and Social Sciences of the Leiria Polytechnic Institute.

- 15.** Admission, assessment and classification of candidates – Once the application period expires, the jury meets to consider the admission and proceed with the assessment and classification of candidates in accordance with the criteria stated in paragraph 13 of this Proclamation.

15.1 The selection procedure may be terminated by reasoned act of the President of IPL respecting the general principles of administrative activities as well as the legal and regulatory limits on recruitment.

- 16.** Absolute merit is gauged on the basis of the candidate's *curriculum vitae*, relevant in the area which the present proclamation refers to, under the terms laid down in paragraph 13 above. Candidates who do not successfully achieve a classification of 50% or higher in the jury's assessment will be excluded.

- 17.** Prior hearing – In the event of a candidate being excluded for non-compliance with the legal requirements, or for lack of absolute merit, and at the end of the assessment, a prior hearing will be given under the terms of Article 121 et seq. of the Code of Administrative Procedure (CPA), published by Law No. 4/2015 of 7 January.

- 18.** Public hearings - Under the terms laid down in Article 23(4)(b) of ECPDESP, the jury may conduct public hearings on an equal footing for all candidates.
- 19.** Enquiries - The selection process may be consulted by those candidates wishing to do so at the facilities of the Higher School of Education of the Lisbon Polytechnic Institute, located at the IPL Benfica campus, 1549-003 Lisbon, from 10:00 - 12:00 and 14:00 - 16:00.
- 20.** Recruitment conditions - Shortlisted candidates will be contracted under the terms and conditions which allow for the provisions laid down in Article 46 of Law 75-B/2021 of 31 December (State Budget for 2021), maintained in force by Decree Law no. 126c/2021, published in *Diário da República*, Series II, No. 253, of 31 December 2021.
- 21.** Pursuant to Article 9(h) of the Constitution, the IPL actively promotes, as an employer, a policy of equal opportunities for men and women as regards access to employment and professional career advancement, scrupulously guarding against any and all forms of discrimination.

Lisbon, 2nd June 2022. Vice-President of IPL - Dr. António José da Cruz Belo (Substitute President, under the provisions of article 42 of the Code of Administrative Procedure (CPA)).