

## LISBON POLYTECHNIC INSTITUTE

### PROCLAMATION

Under the terms and conditions of Articles 3, 5, 10-B, 15, 15-A, 17 and 29-B of the Career Statutes for Teaching Staff in Higher Polytechnic Education (ECPDESP), sanctioned by Decree-Law No. 185/81, of 1 July, in its republication as it appeared in Decree-Law No. 207/2009, of 31 August, and by Law No. 7/2010, of 13 May, together with Dispatch No. 1979/2010, published in *Diário da República*, Series II, No. 19, of 28 January, amended by Amendment Declaration No. 244/2010, published in *Diário da República*, Series II, No. 26, of 8 February, which sanctioned the Regulations for Applications for the Recruitment of Teaching Staff for the Lisbon Polytechnic Institute (IPL), it is hereby made public, by dispatch of the President of the Lisbon Polytechnic Institute, of 14 October 2022, in Article 92(1)(d) of Law No. 62/2007 of 10 September, and Article 26(1)(d) of the Normative Dispatch No. 20/2009 of 13 May, *Diário da República* Series II No. 98 of 21 May, that, for a period of 30 working days from the publication of the present proclamation in *Diário da República*, applications are now invited for the purpose of filling one teaching vacancy scheduled for 2022 at the Lisbon Theatre and Film School of the Lisbon Polytechnic Institute.

1. Type of Selection Process — Document Based.
  2. Category — Associate Professor.
  3. Subject Area — Image.
  4. Time period — The selection process ends once the vacancies contained in the proclamation are filled, as provided for in Article 38 of Order no. 1979/2010, of 28 January.
  5. Functional Content — As described in Article 3(4) of ECPDESP.
  6. Applicable legal relation mode — Public service employment contract for an indefinite period with a trial period of five years, in accordance with article 10- B of ECPDESP.
  7. Admission requirements — Applications for the above-mentioned post should meet the conditions laid down in Article 17 of ECPDESP and hold a PhD or Specialisation in the subject area in question, or comparable subject area.
  8. Applications — Formal applications should be submitted to the President of the Polytechnic Institute of Lisbon, and sent to the following email address: [nrh@estc.ipl.pt](mailto:nrh@estc.ipl.pt)
  9. Application requirements — Submission of the following information is mandatory: full name; parents' names; date and place of birth; number and date of identification document and issuing authority; home address and telephone number; marital status;
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academic qualifications and final grade; professional category and position currently held; identification of the position the applicant is applying for and of the *Diário da República* in which the present proclamation was published; as well as any other information deemed relevant in order to assess the suitability of the interested parties.

**10.** Documents to be submitted together with the application:

- a) Identification document;
- b) Criminal record certificate;
- c) Medical certificate confirming the applicant's physical condition and psychological profile to perform public service, issued by a practising doctor;
- d) Compulsory vaccination record, duly updated;
- e) Documents proving that the applicant meets the legal provisions stipulated in paragraph 7 of the present proclamation;
- f) Detailed *Curriculum vitae*, dated and signed by the applicant, in PDF format;
- g) Supporting documentation referred to in the *curriculum vitae*, in PDF format;
- h) Complete list of all submitted documentation.

10.1. Whenever appropriate, the jury reserves the right to request further documentation related to the submitted *curriculum vitae*.

**11.** Exemption from the submission of documents – Exemption from the submission of the documents mentioned in b), c) and d) of the previous paragraph may be granted to applicants who declare in their application, under separate headings and on their word of honour, their exact situation with respect to the content of each of these items.

**12.** Information to be provided in the *curriculum vitae*:

- a) Academic qualifications (degrees, grades, dates and institutions where they were obtained);
  - b) Other official graduate and post-graduate courses, with an indication of the grades, dates and institutions where they were obtained;
  - c) Training and professional experience;
  - d) Participation in innovative projects, meetings, seminars and other meetings of a similar nature (the information provided will be used to assess the applicant's levels of intervention and responsibility, as well as the end results of such initiatives);
  - e) Technical or didactic research work undertaken (the information provided shall enable the assessment of skills, through an analysis of the quality of the work carried out);
  - f) Publications (the information provided shall allow for the assessment of skills, through an analysis of the quality of the published works) — applicants should select and submit up to 10 of the most representative publications;
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- g) Other relevant experience for the present application;
- h) The curriculum vitae must be organised according to the criteria and order established in the following paragraph;

**13.** Selection criteria and classification of applicants – In compliance with the terms of Article 15-A and 23 of ECPDESP and Article 26 of Dispatch 1979/2010, published in *Diário da República*, Series II, No. 19 of 28 January, amended by Amendment Declaration No 244/2010, published in the *Diário da República*, Series II, No. 26 of 8 February, the Jury, at a preliminary meeting held on 28 March 2023, approved the following parameters, criteria and considerations, in view of the evaluation and shortlisting of applicants, and their *curriculum vitae* must be organised in accordance with them:

a) Technical, Scientific and/or Professional Performance in the field (45%) - TSPP

- a1. Technical, Scientific and Professional Experience of the applicant in the area in question (20);
- a2. Coordination or participation in research, scientific innovation and/or cultural/artistic creation projects in the subject area in question (10);
- a3. Scientific and/or artistic production and publications relevant to the area in question, and other work of a scientific, technical and artistic nature in related areas (7);
- a4. Guidance, participation and debate on selection boards for dissertations, project work and traineeship reports in the area in question (3);
- a5. Scientific and artistic outreach activities (communications, participation in arts events community service and project development with other bodies in the community), relevant to the area in question (5).

b) Pedagogic Evaluation in the field (40%) - PE

- b1. Proven higher education teaching experience in curriculum unit programmes in the area in question (15);
  - b2. Monitoring the production of films and supervision of curricular internships in higher education, in the area in question (10);
  - b3. Responsibility for higher education curricular units taught (type and diversity) and supervision of pedagogical activities related to the subject area in question (5);
  
  - b4. Examples of academic materials produced on topics involving the subject area in question (4);
  - b5. Participation in competition juries, evaluation panels, groups and/or committees of a pedagogical and scientific nature (3);
  - b6. Other pedagogical activities in the area or related areas (3);
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c) Other activities relevant to the Higher Education institution (15%) - OA

- c1. Holding positions and participating in bodies and management activities in the area or in related areas (5);
- c2. Participation in institutional work committees and performance of duties and assigned temporary tasks (5);
- c3. Participation in other activities relevant to the mission of the institution, namely- collaboration with civil society and cultural and artistic dynamism (5).

Final Classification (TSPP 45%) + (TP 40%) + (OA 15%)

- 14.** Jury – By dispatch of the President of the Lisbon Polytechnic Institute, dated 14 October 2022, published by Proclamation No. 12479/2022 published in the *Diário de República*, Series II, No. 206 of 25 October 2022, the Jury shall be composed as follows:

President:

David João Neves Antunes, Adjunct Professor of the Lisbon Theatre and Film School of the Lisbon Polytechnic Institute, by delegation of powers of the President of the Lisbon Polytechnic Institute.

Permanent Members:

José Bogalheiro, Coordinating Professor of the Lisbon Theatre and Film School of the Lisbon Polytechnic Institute;

Isabel Coelho Aboim Inglez, Adjunct Professor at the School of Arts and Design at the Polytechnic Institute of Leiria;

José Maria da Silva Rosa, Full Professor at the Faculty of Arts and Letters at the University of Beira Interior;

António Afonso Costa, Adjunct Professor at the Lusófona University of Humanities and Technology;

Rui Poças, Specialist of recognised merit, Director of Photography, pursuant to Article 12(1)(a)(iii) of the Regulation for applications for hiring Teaching Staff at the Polytechnic Institute of Lisbon, approved by Dispatch No. 1979/2010, published in the *Diário da República* Series II, issue no. 19, of 28 January.

Alternate Members:

Daniel Antonio Levy Del Negro Fernandes, Retired Coordinating Professor of the Lisbon Theatre and Film School of the Polytechnic Institute of Lisbon, Specialist of recognised merit under Article 12(1)(a)(iii), of the Regulations for applications for hiring of Teaching Staff at

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the Polytechnic Institute of Lisbon, approved by Order No. 1979/2010, published in Series II of Diário da República, No. 19, of 28 January.

António de Sousa Dias de Macedo, Associate Professor at with Aggregation at the University of Lisbon School of Fine Arts.

- 15.** Admission, assessment and classification of applicants – Once the application period expires, the jury meets to consider the admission and proceed with the assessment and classification of applicants in accordance with the criteria stated in paragraph 13 of this Proclamation.
- 15.1** The selection procedure may be terminated by reasoned act of the President of IPL respecting the general principles of administrative activities as well as the legal and regulatory limits on recruitment.
- 16.** Absolute merit is gauged on the basis of the applicant's *curriculum vitae*, relevant in the area in question under the terms laid down in paragraph 13 of this Proclamation. Applicants who do not successfully achieve a classification of 50% or higher in the jury's assessment will be excluded.
- 17.** Prior hearing – In the event of an applicant being excluded for non-compliance with the legal requirements, or for lack of absolute merit, and at the end of the assessment, a prior hearing will be given under the terms of article 121 et seq. of the Code of Administrative Procedure (CPA), published by Law No. 4/2015 of 7 January.
- 18.** Public hearings - Under the terms laid down in Article 23(4)(b) of ECPDESP, the jury may conduct public hearings on an equal footing for all applicants.
- 19.** Process Consultation – The tender process can be consulted by the applicants who wish to do so at the premises of the Lisbon Theatre and Film School, Dept Human Resources, located at Avenida Marquês Pombal nº 22 – B, 2700-571 Amadora, from 10am to 12pm and from 2pm to 4pm.
- 20.** Recruitment conditions - Shortlisted applicants will be contracted under the terms and conditions which allow for the compliance of the provisions laid down in Article 24 of Law No. 24D/2022 of 30 December (State Budget Law for 2023).
- 21.** Pursuant to Article 9(h) of the Constitution, the IPL actively promotes, as an employer, an policy of equal opportunities for men and women as regards access to employment and professional career advancement, scrupulously guarding against any and all forms of discrimination.

Lisbon, 5 May 2023 President of IPL - Dr Elmano da Fonseca Margato.

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